



PERSONAL EFFECTS - SUPPLEMENTARY DECLARATION TO BE COMPLETED BY THE IMPORTER ONLY

You must complete an **Unaccompanied Personal Baggage Declaration** (not this document) for all consignments.

This supplementary declaration is not mandatory; however the information on it will assist inspectors in deciding the biosecurity status of your goods. Non-completion may result in an inspection (at your cost) that may have been otherwise avoided; or inspection at a facility that may be inconvenient to you.

If more space is required to answer the questions please attach your own page to this declaration.

If prohibited or contaminated items are found they may be treated, reshipped, or destroyed at your cost.

CONSIGNMENT DETAILS

Name of importer:

Identifier e.g.
Container Number:

Name of agent :

FOODSTUFFS

1. Have you packed any **food**? *Includes honey, meat products, dried and canned foods and food in glass jars. If unsure tick yes.*

Yes

No

MPI recommends that you check food items are permitted before packing.

1a Specify the food items that you have packed:

TRADITIONAL OR HERBAL MEDICINES

2. Did you pack any **traditional medicines** or products made from herbs, plants, seeds, or animal products?

Yes

No

HOUSEHOLD ITEMS

3. Did you pack a **vacuum cleaner**?

Yes

No

3a Has it been emptied or the bag disposed of?

Yes

No

4. Do you pack any **outdoor furniture**? *Includes garden ornaments, planters, playground equipment*

Yes

No

4a Specify the items that you have packed:

4b Were they cleaned before being packed?

Yes

No

4c If yes – how?

GARDEN EQUIPMENT

<p>5. Did you pack any garden tools or equipment? <i>Thoroughly clean¹ all garden tools (forks, rakes, trimmers etc) to ensure they are free of soil and vegetation.</i></p> <p>5a Specify the items that you have packed:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>5b Were they cleaned before being packed?</p> <p>5c If yes - how?</p> <p>_____</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>6. Did you pack any seeds and plant bulbs with your garden equipment?</p>	Yes	<input type="checkbox"/> No
<p>7. Did you pack a lawnmower and/or catcher?</p> <p>7a Were they cleaned before being packed?</p> <p>7b If yes - how?</p> <p>_____</p>	Yes Yes	No No

RECREATIONAL GOODS

<p>8. Did you pack any recreational goods such as any tents or camping equipment, sports shoes, golf equipment, bicycles, or fishing equipment? <i>Thoroughly clean¹ all sports equipment to ensure they are free of soil or vegetation.</i></p> <p>8a Specify the items that you have packed below:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>8b Were they cleaned before being packed?</p> <p>8c If yes- how?</p> <p>_____</p>	Yes	No
<p>8b Were they cleaned before being packed?</p> <p>8c If yes- how?</p> <p>_____</p>	Yes	<input type="checkbox"/> No

PET AND ANIMAL EQUIPMENT

<p>9. Did you pack any animal equipment such as saddlery, beehives, medicines, pet food, pet, beds or cages?</p> <p>9a Specify the items that you have packed:</p> <p>_____</p> <p>_____</p> <p>9b Were they cleaned before being packed?</p> <p>9c If yes- how?</p> <p>_____</p>	Yes	<input type="checkbox"/> No
<p>9b Were they cleaned before being packed?</p> <p>9c If yes- how?</p> <p>_____</p>	Yes	<input type="checkbox"/> No

¹ All contaminating organic matter including mud, soil, dirt, leaves, grass, dust, any animal matter, etc. must be completely removed from the items.

ORNAMENTS AND CHRISTMAS DECORATIONS

<p>10. Do you have any ornaments? <i>Includes handicrafts and travel souvenirs; does not include ornaments made of glass and china.</i></p> <p>10a Specify the items that you have packed:</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Yes</p>	<p><input type="checkbox"/> No</p>
<p>10b Do they contain animal skins, ivory, sea shells, coral or birds eggs?</p>	<p>Yes</p>	<p><input type="checkbox"/> No</p>
<p>11. Do you have any Christmas or other festive decorations or wreaths?</p> <p>11a Are they 100% artificial? <i>They contain no plant or animal material.</i></p>	<p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p>

VEHICLES AND MACHINERY

<p>12. Are you shipping any vehicles or boats?</p> <p><i>Thoroughly clean all vehicles² and other machinery to ensure they are free of dirt, soil or vegetation.</i></p> <p>7a Specify the types and numbers of items that you are shipping:</p> <p>_____</p> <p>_____</p>	<p>Yes</p>	<p>No</p>
<p>13. Have you packed any spare parts, tyres or other machinery in your consignment?</p> <p>13a Specify the types and numbers of items that you are shipping:</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Yes</p>	<p><input type="checkbox"/> No</p>
<p>13b Were they cleaned before being packed?</p> <p>13c If yes – how?</p> <p>_____</p>	<p>Yes</p>	<p>No</p>

DECLARATION BY THE IMPORTER/OWNER OF THE GOODS

I

(Full name)

being the importer/owner of the goods, hereby declare that I have read and understood all the questions contained in this form and that the information provided is true, correct and complete. I acknowledge that it is an offence under the Biosecurity Act 1993 to open or remove goods that do not have biosecurity clearance.

Date:

Signature:

² Vehicles include any cars, trailers, boats, motorcycles, etc.

Note that vehicles requiring a ramp for inspection purposes will not be delivered direct to residence in New Zealand as they must go to a transitional facility approved for inspecting vehicles. This includes cars and trucks.